

Rajasthan Skill & Livelihoods Development Corporation

1. Module Name	Tailor (Basic Sewing Operator)
2. Sector	Garment Making
3. Entry Qualification	Minimum 5 th Pass
4. Minimum Age (in years)	15
5. Duration	54 days/ 324 hrs.
6. Provision of Tool kit	No
7. Terminal Competency	<p>After completion of the course the trainee will be able to:</p> <ul style="list-style-type: none"> ➤ select, use, maintain & store – tools, equipments & clothing safely; ➤ operate treadle sewing machine; ➤ undertake different types of seams like French seam, flat seam, felling seam, plain seam, pressed seam, necklines, plackets & collars. ➤ undertake various upper & lower body garments making patterns. ➤ undertake drafting of basic blocks pattern making of various patterns as per specification ➤ cut fabrics using patterns; ➤ sew various garments like Baby suit, Bloomers, Baby frocks, Suits, Skirts, Tops, Salwar khameez, nightgowns, housecoats; and ➤ sew shirts, trousers, pyjamas & kurtas.

	Approx. hrs.
8. Registration, Inauguration, introduction and objectives of the course	2

9. Course content			
Practical Competencies	Approx. hrs.	Underpinning Knowledge (Theory)	Approx. hrs.
➤ Practice Health & Safety - Select, use, maintain & store – tools, equipments & clothing safely	6	➤ Safety precautions while pattern making & stitching.	6
➤ Operation of treadle sewing machine	24	<ul style="list-style-type: none"> ➤ Basic cutting and sewing operation. ➤ Knowledge of sewing machine ➤ Maintenance of sewing machine. 	24
➤ Practice of different types of seams like French seam, flat seam, felling seam, plain seam, pressed seam, necklines, plackets & collars.	40	➤ Definition & Knowledge of different seams and stitches.	12
<ul style="list-style-type: none"> ➤ Practice of various upper & lower body garments making patterns. ➤ Drafting of basic blocks pattern making of various patterns as per specification. 	40	➤ Importance of pattern making, cutting techniques.	15
➤ Practice of cutting various garments, cutting technique. Cutting of fabrics using patterns.	40	<ul style="list-style-type: none"> ➤ Difference between inches, cms, yards & meter. ➤ How to take measurements. 	15

➤ To sew various garments like Baby suit, Bloomers, Baby frocks, Suits, Skirts, Tops, Salwar khameez, nightgowns, housecoats, Shirts, Trousers, Pyjamas & Kurtas.	50	Entrepreneurship & Soft Skills and Computer Literacy Module:	0
		• Entrepreneurship – its necessity and charms of being an entrepreneur.	1
		• Who is an entrepreneur and characteristics of a successful Entrepreneur?	2
		• How to identify Business opportunities?	2
		• Steps for setting up a small scale venture.	1
		• Institutional support for entrepreneurship (whom to contact for what)	2
		• Government (Central/ State) Schemes and assistance from Banks/ other financial institutions - Procedures and formalities for getting loan.	2
		• How to prepare Business plan?	2
		• Financial literacy-Costing, Pricing, Profitability and Break Even Analysis.	2
		• Cash management in small enterprises.	2
		• Accounting and Book Keeping	2
		• Introduction to Taxation	1
		• Shop and Establishment Act and its provisions.	1
		• Creativity, Problem solving & decision making.	1
		• Common mistakes generally made by entrepreneurs.	1
		• Interaction with successful entrepreneur and success stories.	2
		• Communication and Negotiation skills.	1
		• Interpersonal skills	1
		• How to Deal with customer attitude – Effective selling.	1
		• Marketing – Basic concepts/ Skills and effective mode of advertising.	1
		• Introduction to e-commerce.	2
Computer Fundamentals Customize the Desktop Environment e.g. Desktop, Start Menu, and	2	Computer Fundamentals, MS-Office & Internet introduction to Computers History of Computers	1

Taskbar etc. Configuring & Migrating Files, Folders & Settings - Folder Views, Accessibility Settings		Components of Hardware Peripherals	
MS Word Creating, Organizing & Formatting Content Collaborating – Merge, Insert, View, Edit, Track Mode etc. Formatting & Managing Documents	4	Concept of Operating System – Windows XP, Exploring & Configuring the Windows XP Desktop Environment-Customize the Desktop, Start Menu, and Taskbar etc. Configuring & Migrating Files, Folders	1
MS Excel Creating, Analyzing & Formatting Data & Content Collaborating - Insert, View, Edit etc. Managing Workbooks	3	Settings - Folder Views, Accessibility Settings Features of Windows XP Understanding concepts of Word processing using MS-Word Understanding concepts of Electronic spreadsheet and various types of entries in it	1
MS PowerPoint Creating & Formatting Content Collaborating - Track, Edit, Add, Delete Comments, Merge Managing & Delivering Presentations	3		
Internet Concepts Opening websites and downloading data Writing, reading and sending emails	4	Understanding concepts of URL Creating and Opening an E-mail account. Receiving and sending emails Searching information on Internet.	1
Approx. Total Practical hours	216	Approx. Total Theory hours	106
Grand Total (2+216+106)			324

10. Tools, Equipments and Material for a batch of 30 trainees		
S.No.	Description	Quantity
1	Drafting Table/ Cutting Table/ Pressing Table	3 Nos.
2	L-squad	15 Nos.
3	Curved stick	15 Nos.
4	Foot/ Threadle Motorized/ Hand Sewing Machine	30 Nos. (Preferably all three in equal numbers)
5	Threadle lock stich machine *	3 Nos.
6	Over lock Machine (3-7) threads *	1 No.
7	Button hole machine / Button fixing machine *	1 No. each
8	French Curves	15 Nos.
9	Steam Iron	3 Nos.
10	Dummy	3 Nos.
11	Mirror (Full size)	3 Nos.
12	Marking Wheel/ Chalk	15 Nos.
13	Trimmers	15 Nos.
14	Seam Rippers big & small trimming scissors, marking wheel.	15 Nos. each
15	Measuring tapes	30 Nos.
16	Pattern knotcher	6 Nos.
17	Scissors 25 CM	6 Nos.
18	Scissors left hand 25 cm	6 Nos.
19	Machine scissors, trimming edge 7"	6 Nos.

20	Machine attachment – zipper foot, tucker foot, hem folder, zigzag foot	As per requirement
21	Mannequins and dress form ladies	1 No.
22	Pinking scissors	15 Nos.
23	Thimbles-steel	30 Nos.

The Training Provider may procure the (*) items on rent for the duration for which they are required for instruction/ training. The procured machines may be verified by the District Manager/ District Consultant during the period. Verification letter may be attached with the completion report/ UC.

S.No.	Item	Quantity	S.No.	Item	Quantity
	Hardware			Software:	
1	Computers/Laptops	10 (one for three trainee)	6	Microsoft Windows 7/8/10 or UNIX/ LINUX or latest software	For all Systems
2	Power backup	For all Systems	7	Microsoft Office 2007/ 2010/ 2013 or latest software	For all Systems
3	Inkjet/Laser Printer (Network/USB Printer)	1	8	Antivirus Software (TVD/ Norton/ Quick Heal Total Security/ Kaspersky/ Any Popular brand)	For all Systems
4	Speaker	1	9	Internet Connection	For all Systems
5	Spare H/W components	As per requirement			